



MEETING OF THE CANVEY ISLAND NEIGHBOURHOOD BOARD

APPROVED by Board Members on 17 July 2026

Date: Friday 26 June 2026

Time: 10:00am

Location: via Teams

INVITEES

Name	Role	Organisation
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BOARD MEMBERS

Steve Bish	Chair	Castle Point and Rochford School Sports Partnership
Dame Rebecca Harris	Member of Parliament	Member of Parliament, Castle Point
Greg Myddelton (on behalf of Roger Hirst)	Police Fire and Crime Commissioner, Essex	Essex Police
Tracy Harris	CEO	CAVS
Peter Tassell	CEO, PYT Restaurants	PYT Restaurants
Derek Gray	CEO, Monaco Leisure	Monaco Leisure
Rev Marion Walford	Reverend	St Nicholas Church, Canvey Island
Alex Hawkins BA (Hons)	CEO, Yellow Door	Yellow Door, Canvey Island

LOCAL AUTHORITY REPRESENTATIVES

Angela Hutchings	CEO	Castle Point Borough Council
Amanda Parrott	Assistant Director of Climate and Growth	Castle Point Borough Council
Mark Spriggs	Economic Development and Regeneration Manager	Castle Point Borough Council
Deborah Saunders	Executive Assistant	Castle Point Borough Council
Stuart Jarvis	Assistant Director, Environment	Castle Point Borough Council

Lance Wokso	Assistant Director Finance & Procurement	Castle Point Borough Council
EXTERNAL ATTENDEES		
Russell Dolton	Localities Lead	Essex County Council
Laura Gould (representing Elaine De Can)	Deputy Clerk	Canvey Town Council

Action	Meeting Date	Owner	Status
AP to discuss Knightswick leases with CPBC Asset Team and whether they are willing to bring conversations forward.	17 April 2026	AP	Open. Due to staff changes, an update will be given at July's Board meeting.
Start planning launch event, agree a date and book a venue. Set up a Board sub group to support.	17 April 2026	KL	Closed. Launch Event Subgroup set up. The Leisure team are looking at availability, at The Paddocks, in September, for launch event.
Bring back a high-level overview of Town Centre Improvements in May/June meetings.	17 April 2026	AP/MS	Open. To bring to Board meeting in September/October.
Bring Desire Lines discussion to the next meeting to think of a bigger picture.	17 April 2026	AP/MS	Open. In-depth discussion required. To bring to Board meeting in September/October.
Commission a 4-year communications plan to manage long term message of legacy.	17 April 2026	KW	Open. Specification being put together, update at July's meeting.
To complete bio for Jennie Speller.	22 May 2026	KW	Closed. Jennie has joined the Board. Photo outstanding.
To share information on the Essex County Council 100-day plan, when received.	22 May 2026	AP	Open. RD confirmed a draft has been prepared and will be finalised and published next week.
Sub-group for seafront. To be taken back to Board to discuss ideas and requirements.	22 May 2026	MS	Closed. Seafront sub-group has been formed and meet next week.
A member of the Board to be nominated to represent Pride in Place on the Canvey Lake Stakeholder Group.	26 June 2026	MS/DS	Open.
To contact Board members to confirm their availability for Friday afternoon meetings, with a view to alternating monthly meetings between morning and afternoon times.	26 June 2026	DS	Open.

ITEM	TITLE	LEAD
1.	Welcome and Apologies	SB
1.1	The Chair welcomed all to the meeting. Apologies were received from KL, TB, KW, LF, JS, EDC, IB.	

2.	Declarations of Interest	SB
2.1	No declaration of interest was declared.	
3.	Approval of previous meeting notes – Friday 22 May 2026	SB
3.1	In item 6.2, Russell Dolton, Essex County Council – Highways, asked for the following adjustments to be noted: • Incorrect spelling of names • There are over 600 schemes in Essex • To remove the contribution figure (£10,000). The notes of the meeting dated Friday 22 May 2026 were agreed by Board members as a true and accurate record.	
4.	Canvey Lake	SJ
4.1	Stuart Jarvis, Assistant Director Environment, CPBC, asked the Board to consider and decide/agree funding, on the improvements to, and around, Canvey Lake. Key highlights: • The report seeks Board approval for funding and support for initial delivery of improvements (2026–2030) • Core aim is to restore water quality and ecological health to enable regeneration and community use • The lake was identified by the community, as a key priority in the 2025 engagement. There are ongoing concerns regarding: ◦ water quality ◦ wildlife ◦ maintenance and future use. • The lake is a central asset linking neighbourhoods, schools, and the town centre • Poor water quality caused by: ◦ road and surface runoff ◦ nutrient build-up. • Environmental challenges: ◦ shallow, stagnant water ◦ algae blooms ◦ high wildfowl presence ◦ declining biodiversity ◦ falling water levels (climate impact and silt build-up) • Lake management will transfer from the Town Council back to the Council. • Joint working with the Town Council is ongoing during transition. Water Quality Improvements • Council has committed £160,000 over three years for a specialist contractor • Measures include: ◦ monthly water quality monitoring (especially in summer) ◦ water treatment (nutrient reduction, algae control) ◦ sediment treatment	

- habitat improvements (bank planting, floating eco-islands).

Desilting Programme (Winter 2026–27)

- Removal/relocation of contaminated sediment
- Improved oxygen levels and water chemistry
- Funding:
 - £500,000 Council match funding already committed
 - Board asked to approve £500,000 capital funding

Community Engagement & Education

- Essential to support physical improvements.
- Focus areas:
 - public awareness of water quality
 - behaviour change (pollution, wildlife interaction)
 - school engagement (7 nearby schools)
 - community ownership and stewardship
- Funding request:
 - £25,000 (2026–27) for education programme
 - £25,000 annually for 2027–2030 (subject to annual approval)

Stakeholder Group Proposal

- A multi-agency group will be established, including:
 - Council and Town Council
 - Environment Agency
 - Anglian Water
 - Essex Wildlife Trust, RSPB
 - Essex County Council
 - Community representatives and Water Watch
- Board representation is requested.

Board decision required:

- Committing £500,000 of capital funding towards desilting works at Canvey Lake during 2026/27 as set out in Section 6 of the report. This sum would match-fund £500,000 which has been earmarked by the Council for this purpose
- Committing £25,000 of revenue funding for an education programme for Canvey Lake for the period 2026/27, as set out in Section 7 of the report.
- In principle, allocating £25,000 per year for the years 2027/2028, 2028/2029 and 2029/2030 towards engagement and education programmes, final approval of which for each year will be subject to a separate decision.

Questions and comments raised by Board members.

Will the silt taken out of the lake be removed? SJ, dredging or desilting a lake is a complex process and can be disruptive. We are currently carrying out testing to understand the composition of the silt, which will determine how it can be managed or removed. As the project progresses, we will clearly communicate with the public about what to expect, ensuring they understand both the process and the challenges involved.

The two schools that back onto the lake are very engaged with the lake, as it forms part of the national curriculum. Groups regularly visit, and one group who attended last autumn went on to run a “Save the Lake” campaign within their school, highlighting the improvements required. I believe we could build further support through the schools.

Is the desilting long term sustainable or will it have to be done again in the next three years? SJ, desilting is something that needs to be carried out regularly. However, along with the stakeholder group, it will be important to work together to explore how we can prevent contaminants from entering the lake. This will involve engaging with Anglian Water and the Environment Agency to identify opportunities upstream to reduce the amount of silt flowing through the channels and into the lake.

Alongside this, there are several complementary actions already underway, including water quality improvement works, which will support and enhance the effectiveness of the desilting programme.

Given that disposal of silt can often be one of the most expensive elements of the process, could this impact the scope of the proposed work? If costs are higher than expected, would we need to revisit and potentially increase the project budget? SJ, if the Board agrees to the £500,000, this would create a total of £1 million to fund the physical desilting works, including disposal and associated labour costs. Given the size of the lake, this funding will not cover the entire site. We are currently undertaking mapping work to identify silt levels across the lake, which will help us prioritise specific areas, particularly where the silt is deepest, for initial works. The aim is to achieve the greatest possible ecological and biodiversity benefits from the £1 million investment. As you highlighted, this funding will need to cover all elements of the work, including both labour and disposal costs.

AH, if the Board decides to co-fund this work, you nominate a representative to join us as part of the contract evaluation process for the dredging. This would allow you to observe and understand the discussions around the benefits, challenges, and costs, such as silt disposal, ensuring full transparency and visibility throughout the process.

AH, if a procurement process is required for this work, I would anticipate that the Board is involved throughout. This should include oversight of the process and input into agreeing the specifications before going to market. As the work is being funded by the Board, the final specification should be brought back for review, oversight, and endorsement prior to proceeding.

Action: A member of the Board to be nominated to represent Pride in Place on the Canvey Lake Stakeholder Group.

Board decision:

	• Board members voted for; committing £500,000 of capital funding towards desilting works at Canvey Lake during 2026/2027. • Board members voted for; committing £25,000 of revenue funding for an education programme for Canvey Lake for the period 2026/2027. • Board members voted for; in principle, allocating £25,000 per year for the years 2027/2028, 2028/2029 and 2029/2030, towards engagement and education programmes, final approval of which for each year will be subject to a separate decision.	
5.	Canvey Pride in Place Regeneration Plan	AP
5.1	Amanda Parrott, Assistant Director Climate & Growth, CPBC, explained to Board members the Regeneration Plan and spending summary slides. Key highlights: • The Regeneration Plan was submitted in November and approved by the Government. Some Board members were heavily involved in the development • Now that delivery is beginning and funding is being allocated, it's helpful to revisit the plan so everyone is aligned and to ensure a shared understanding as decisions are made moving forward The 10 Regeneration Projects 1. Improving access 2. Enhancing opportunities for children and young people 3. Skills and employment development linked to key sectors 4. Youth and community infrastructure 5. Housing- reducing the cost of living and healthier homes 6. Seafront and heritage 7. Canvey Lake Park 8. Physical activity for health 9. Neighbourhood health hub & community wellbeing initiatives 10. Canvey Town Centre. • All 10 projects align with government priorities • This alignment enabled approval of the regeneration plan and secured funding • Each project includes a detailed plan outlining proposed activities over a 10 year period • Plans also consider longer-term outcomes beyond the funding timeframe • Initial capital and revenue funding allocations were identified for each project. ◦ Example: £4.5 million capital funding allocated to “Access to Canvey” ◦ No revenue funding allocated to that specific project • The regeneration plan reflects priorities at a specific point in time • Some projects (e.g. housing) were included but not initially funded due to lower priority in consultation feedback • There is flexibility to reallocate funding over time if new needs emerge • Emerging issues (e.g. cost of living, energy prices) may shift priorities. • New project ideas may arise (e.g. community “warm spaces” for older residents).	

	The plan allows for adjustments to respond to changing circumstances. Questions and comments raised by Board members An excellent document, clear, easy to use, straightforward to track, and simple to update. It's exactly what we needed.	
6.	Budget	LW
6.1	Lance Wokso, Assistant Director Finance & Procurement, requested Board members approval of the 2026/2027 budget. Key highlights: - This is a formal request for Board approval of the 2026/2027 (only) budget - Although the tables show the full 10-year programme, the decision at this stage relates solely to 2026/2027 - Future years' budgets remain flexible, allowing adjustments in line with changing priorities and needs - Any changes to future allocations will be subject to appropriate governance processes - In the public sector: - Income/surplus is shown in brackets (negative figures) - Expenditure is shown as positive figures - This differs from private sector accounting, so it's important to interpret figures accordingly. Summary of Financial Tables Table 1: - Breakdown of funding by: - capacity - capital revenue - includes explanation of capital vs revenue funding Table 2: - same financial data, grouped by intervention type Table 3: - same financial data, grouped by project - aligns with the 10 projects presented earlier Table 4: - detailed breakdown of all individual investment lines - condensed from a larger dataset into a single-page summary - The Board will receive regular updates on: - expenditure - commitments - match funding secured Board decision Board members approved: the Pride in Place budget for 2026/2027.	
7.	Any Other Business	All

7.1	Steve Bish, Chairman of Pride in Place Board, shared the following: July's meeting – Friday 17 July 2026, 9:00am, The Paddocks Reminder, the July meeting will be extended. Students from Cornelius and Castle View schools, will attend to present their work and share their perspectives. They are an impressive group and excellent representatives of the Children and Young People's Board. It would be great to have strong attendance to support them and hear their contributions. Action: Debbie Saunders to contact Board members to confirm their availability for Friday afternoon meetings, with a view to alternating monthly meetings between morning and afternoon times.	All
	The next meeting will be held on Friday 17 July 2026 , at 9:00am in The Dellaway Room, The Paddocks.	